

PLACER COUNTY CIVIL SERVICE COMMISSION MEETING
May 12, 1997

OPEN SESSION

I. ROLL CALL: Meeting was held in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA 95603 with all Commissioner's present; Chairman LeDoux presiding.

CLOSED SESSION

OPEN SESSION - 6:30 P.M.

I. CLOSED SESSION REPORT: Chairman LeDoux announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section 54957. The merit increases were approved unanimously as recommended by the departments with one denied and to be returned in 90 days.

II. MINUTES OF PREVIOUS MEETING: Moved by Young and seconded by Costigan, that the minutes of April 14, 1997, be approved. Motion carried unanimously.

III. PUBLIC COMMENT - Nancy Nolette, Assistant Veteran's Service Officer spoke on her dissatisfaction with the hiring practices of Placer County.

IV: OLD BUSINESS

A. Grievance Complaint

1. Health and Human Service

The Commission was advised that this complaint has been withdrawn.

V. NEW BUSINESS:

A. Preliminary Hearing - Grievance Complaint

1. Placer Trial Courts

It was moved by Stockwin and seconded by Young that the Grievance was drawn and filed in compliance with the requirements of Chapter 14, Section 14.1404 and 14.1406. It was moved by Stockwin and seconded by Costigan that the allegations of the Complaint did not warrant further inquiry. Both motions carried unanimously.

B. Extra Help Extensions

It was moved by Stoffels and seconded by Costigan to approve the Extra Help Extensions as presented in the staff memo. Motion carried unanimously.

C. Work Out Of Class Extensions

It was moved by Costigan and seconded by Stoffels to approve the Work Out Of Class extensions as presented in the staff memo. Motion carried unanimously.

D. Evening Meeting Costs

Director Gray presented the Commission with information on the approximate cost of holding special hearings in the evening. The Commission did not take any action.

VI. LEAVES OF ABSENCE - As an information item only, the Commission was advised of the Leaves approved by the Personnel Director.

VII. COMMUNICATIONS

A. Provisional Appointments - None

B. Staff Reports and Correspondence

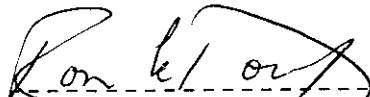
1. Response to a request from Commissioner Stoffels, for information regarding the Administrative Service Officer II Classification Specification, related to duties and responsibilities in Health and Human Services.

Nancy Nittler presented this item and answered questions from the Commission.

2. The Commission was informed that the hearing scheduled on May 14th has been continued to an undetermined date. Also, a request has been submitted from PPEO/Local 39 to continue the disciplinary appeal hearing scheduled for May 19, 20 and 21. The Commission directed the Personnel Director to advise PPEO/Local 39 of the stipulation regarding the continuance of the hearing, which is that a settlement must be reached by Monday, May 19th, or the Appellant goes off payroll as a condition of continuing the hearing.

VIII. ADJOURNMENT - There being nothing further to come before the Commission, the meeting was adjourned. The next regular meeting will be held at 6:30 PM, on **Monday**, June 9, 1997, in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA 95603.

PLACER COUNTY CIVIL SERVICE COMMISSION



RON LEDOUX, CHAIRMAN



CAROL BRAUN, EXECUTIVE SECRETARY